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Hon'ble. Nanasahab S.O.Wagh  
Chairman

P.T.C. Education Society's  
**Sau. Rajanital Nanasahab Deshmukh  
Arts, Commerce & Science College,  
Bhadgaon Dist- Jalgaon 424105**

NAAC Re- Accredited  
Grade - 'B'

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Dr. N.N.Gaikwad (M.A. Ph.D.)  
Principal

### Internal Quality Assurance Cell(IQAC)

#### Minutes of meeting (year 2018-19)

Date and venue of meeting: 20.06.2018 Seminar hall

Time of Meeting: 10.00 a.m.

The meeting of IQAC held on 20.06.2018, time 10.00 a.m. Under the presidency of the Principal Dr. N.N.Gaikwad. The college members were present in the meeting.

#### Agenda of the meeting

- (1) To review and confirm the minutes of the last meeting.
- (2) To discuss the new recent format of AQAR and the NAAC subsequently.
- (3) To discuss and design the committees for seven criteria.
- (4) To discuss and think about starting certificate courses in the college campus.
- (5) To discuss and allocation of supervisor of SSS committee.
- (6) Regarding proper registration of alumni association of the college.
- (7) Discussion and allocation of committee for 'Teachers parents' association of the college.
- (8) Any subject with the permission of the chair.

Members were present:

Item no.

(1) Reading of revised AQAR format, recently NAAC has changed the AQAR format which is read and decided to act as per the new format.

Item no.

(2) To allocate the seven criteria chairmanship and members as per revised NAAC format and AQAR questionnaire. The committees have been formed and proceeds for the work.

Item no.



(3) To run at least two certificate courses in the college, the discussion was held for the same. The members suggested GST certificate Course and beautyparlor certificate course, plumbing certificate course etc, decided to start in the college.

Item no.

(4) SSS (Student Satisfaction Survey) the committees has been formed under the supervision of Dr. S.D. Bhaise to conduct SSS work.

Item no.

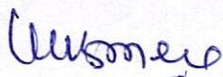
(5) Review of registration for alumni association of the college, Dr. D.M. Marathe came forwarded to take the responsibility of alumni registration, all members assured help to him.

Following members are present.

Item no.

(6) 'Teacher – Parents' Association under the chairmanship of Mr. G. S. Ahirrao and it is also decided that at least three programm to be observed within the academic year.

The meeting was over after vote of thanks. Proposed by the IQAC co-ordinator to the chair.

  
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Co-ordinator  
Sau. R. N. D. College,  
Bhadgaon Dist. Jalgaon



  
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### Internal quality assurance cell

Minutes of meeting (year 2018-19)

Date and venue of meeting: -27.07. 2018, Seminar Hall

Time of Meeting: - 10.00 a.m. to 01:30p.m.

#### Agenda of the meeting

- 1) To review and confirm the minutes of the last meeting.
- 2) To prepare academic calendar for the academic 2018-19.
- 3) To discuss about drawbacks mention in the NAAC reaccreditation committee in 2014.
- 4) To discuss and present the work of third cycle of criteria seven committees by IQAC Co-ordinator.
- 5) To discuss over the growth of students participation in various competitive and qualitative fields.
- 6) To discuss about running the economic and academic schemes in the college for students welfare.
- 7) To discuss over training of teacher and non- teaching staff and to provide the facilities for the research activities.
- 8) To present the result of academic year 2017-18. Resolution- all the head of the department presented their results.
- 9) To present and discuss academic calendar by the head of the departments.
- 10) To discuss over framing various committees and to divide their work to submit the AQAR Report for academic year 2017-18.
- 11) To discuss over the collective problems in the college and make it aware to the government.



12) To discuss any other issues with permission of the chair.

The meeting of IQAC held on 27.07.18, time 10.00 am. Under the presidency of the Principal Dr. N. N. Gaikwad. The college members were present in the meeting.

**Agenda Item no.**

(1) to review and confirm the minutes of the last meeting.

The meeting of the academic year 2017-18 was held on 20.06.2018 at 10.00 am. The minutes of the last meeting reviewed and approved unanimously.

Agenda Item no.

(2) To prepare academic calendar for the academic year 2018-19,

**Resolution-** the academic calendar for 2018-19 has been prepared and programmes organized by all the departments have been placed in the academic calendar.

Agenda Item no.

(3) To discuss about drawbacks mentioned in the NAAC reaccreditation committee in 2014,

**Resolution-** Prof. A.N. Bhangale read drawback and decided to develop the departments in which lacuna is there. It was unanimously decided to organize meeting of head of the departments, administrative office and the management to reduce the lacunae as per the criteria.

Agenda no.

(4) To discuss and present the work of third cycle of NAAC, criteria seven committees by NAAC co-ordinator.

**Resolution-** it was decided to prepare action plan to review the work done of all the seven criteria chairmen. Simultaneously it was decided to present report of the previous three years criteria chairman as per new format and also presents it to NAAC steering committee as per the scheduled.

Agenda no.

(5) To discuss over the number of growth of students participation in various competitive and qualitative fields.



**Resolution-** it was unanimously decided to organize one to seven days workshop of students for the growth in competitive examination along with educative program, elocution, writing skills, one act play collective competition and sport etc.

Item no

(6) To discuss about running the economic and academic schemes in the college for student welfare.

**Resolution-** it was unanimously decided to form various committees in the college to run the schemes, such as poor boys fund, Chatrapati Shahu Maharaj scholarship scheme, Earn and Learn scheme, Eklavya scheme and scheme by BARTI for the economic and academic welfare of the students.

Agenda item no.

(7) To discuss over training of teachers and non-teaching staff and to provide the facilities for the research activities.

**Resolution-** it was unanimously decided to send for training courses of teaching and non-teaching staff through workshop, refresher courses. Sanctioning duty leave, references in the library, computers and internet service as well as reprographic facilities to those teachers who are engaged in the research work.

Agenda item no

8) To present the result of academic year 2017-18.

**Resolution-** all the head of the department presented their results.

Agenda item no.

(9) To present and discuss academic calendar by the head of the departments.

**Resolution-** the following departments Geography, History, Economics, Marathi, commerce and science have included programs in their academic calendar. It is also decided to organize program according to academic calendar.

Agenda item no.

(10) To discuss over framing various committees and to divide their work to submit the AQAR Report for academic year 2017-18.



**Resolution** - it was unanimously decide to send AQAR of 2017-18 for that committees are formed as per the criteria.

Agenda item no.

(11) To discuss over the collective problems in the college and make it aware to the government.

**Resolution** – unanimously decided to send the information of difficulties and problems in the college as per the NMU Jalgaon letter dated-12/07/2018.

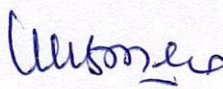
Agenda item no.

(12) To discuss any other issues with permission of the chair.


**Resolution-** the discussion was held over to issues, NMU Jalgaon is following CBCS pattern for F.Y.B.A., F.Y.BCom and F.Y.BSc. classes. In the year so the presentation were made by Dr.S.D.Bhaise, Prof. S.G.Shelar and Prof. S.A.Koli from Arts, Science and Commerce sections respectively.

Unanimously decided to organize special program like interdisciplinary conference of history and Economics departments for the third cycle of NAAC re- accreditation in 2021.

The meeting was over after expression of vote of thank proposed by the AQAC co-ordinator to the chair.

  
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### Internal quality assurance cell

Minute of meeting (year 2018-19)

Date and venue of meeting: -15.03.2019, Seminar Hall

Time of Meeting: - 10.00 a.m.

#### Agenda of the Meeting:

To review and confirm the minutes of the last meeting.

- 1) To review and confirm the minutes of the last meeting.
- 2) To discuss about the teacher due for CAS.
- 3) To file and data collection of all teaching staff regarding seventh pay.
- 4) To prepare for university examination and practical examination.
- 5) To find solutions arise during criteria writing.

The meeting of IQAC held on 15.03.19, time 10.00 am. Under the presidency of the Principal Dr. N.N.Gaikwad. The college members were present in the meeting.

Member was present:-

The following items were under discussion

Agenda item no.

- 1) The review of last meeting minutes discussed and approved unanimously.

Agenda item no.

- 2) Discussion was held about CAS for the newly appointed and the due teachers, two teachers are eligible for CAS, the files of these teachers has been examined and sent to the concerned authority.

Agenda item no.



3) Utilization of Seventh Pay commission for all teaching staff members including the principal and the librarian. The filing and data collection forwarded to the government office.

Agenda item no.

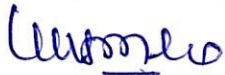
4) Planning and discussion for university examination and university practical examination, as per rules and regulation of KBCNMU Jalgaon.

Agenda item no.

5) To take review of all the seven criteria of NAAC, discussion on the criteria with their chairmen, suggestions, difficulties and queries are sort out and tried to shoot out them.

Following members are present.

The meeting was over after expression vote of thanks proposed by the AQAC co-ordinator to the chair.



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